



## Term 2 Week 8

### Governing Council Minutes/Agenda

(These minutes become the agenda for the next meeting plus additional items.)

#### Tuesday Week 8 20/6/2023

Mary-Lou Michael – Principal  
Susan Mlaco – Business Manager/Finance Committee  
Nicole Musci - Minutes  
Rachel Brennan – Uniform Committee  
Lauren De Bono – Student Voice Teacher  
Zoi Papafilopoulos – Community Member  
Megan Harris – Community Member  
- Community Member  
– SAASSO Representative

Judy Masters	Chairperson / Facilities
Helen Politis	Deputy Chair / Parent
Samantha Corns	Treasurer / Parent
Julie Busuttil	Secretary / Parent
	Uniform / Parent
Puja Uppal	Parent
Helen Carroll-Welsh	Parent
Ferial Shabibi	Parent
Matthew Wilson	Parent
Gorcica Gigovic	Parent
	Parent
Patrizia Uzycz/Alicia Balat	Student Voice Rep
Harrison	Student Voice Rep
McMorrow/Francesca Ergina	

We would like to acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Minute No	Minute	Action
<b>1</b>	<b>Welcome &amp; Apologies</b>	JM
1.3.1	Apologies: Julie, Zoi, Puja, Lauren, Matt, Helen C, Helen Welcome: Betty (Tom MP representative)	JM
<b>2</b>	<b>Minutes Approved</b>	
2.3.1	Moved: Megan Seconded: Sam Passed/Adjustment made	SM
2.3.2	Adjustment(s)	SM
<b>3</b>	<b>Business Arising from previous Minutes</b>	
3.31	The purpose of Governing Council - Reports Innovation Governance in Schools and Preschool s- Weekend conference for the council once a year in term 2. Strategic meeting to help with effectiveness. Items raised and for discussion and items for debate. Reports and handed in before the meeting to help use our time together more constructively. Trying to gain some more drive and change from the council to help the school. Please read document and we can discuss next meeting. Judy sent an item about the P&F forum. Please respond with ideas. Judy will resend the link.	Judy
<b>4</b>	<b>Correspondence</b>	
4.3.1	SAASSO report from Julie No report	Julie
4.3.2	Vaping (DfE resources and vaping) <a href="https://edi.sa.edu.au/library/document-library/controlled-policies/smoke-free-policy">https://edi.sa.edu.au/library/document-library/controlled-policies/smoke-free-policy</a>	MM
<b>5</b>	<b>Reports</b>	
5.3.1	Student Voice Report Representatives: Francesca Ergina (written report)	LDB

Hero for Heartkids fundraiser – on Monday the 19<sup>th</sup> of June, Underdale High School partnered up with Drakes Findon and held a casual day or dress as a superhero day along with a gold coin donation that went towards the heart's kids' foundation. House points awarded for those that donated. We received plenty of donations (final amount TBA) and were delighted to see Harrison McMorrow, Elisha Balat and Patrizia Udyz along with many teachers wear superhero outfits!

Individual achievements: Amani from year 9 attended the Youth Governor's Leadership camp and is in the beginning stages of planning with action team. We are very excited to see where it goes and wish all the best for her.

International students – approaching the end of the semester, some of our International students will be returning. It has been a delight to be their host schools and watch as they interacted with a new school setting and settled in comfortably as our community welcomed them in. They made many friends who will be sad to see them go but memories we were made, and everyone had fun.

Battle of the houses update – performance for the Battle of Houses has been pushed to term 3 to allow students to gain more time to rehearse. It has also changed to a single piece rather than 3 to accommodate how students have schoolwork and things to do outside of classes. Rehearsals are held on Fridays, and we are excited to see the final performance.

Graduation Ceremony Planning – with semester 2 rolling to a near end, talks about graduation has been spurring amongst our year 12 students. Many are excited to hear the plans and have given ideas/recommendations to the prefects who are working hand in hand with Ms Michael and senior leaders to put together the perfect graduation ceremony. Year 12 students recently got fitted for their graduation gowns which ignited even more sparks for the end of the year.

**5.3.1.1 Governing Council Chair Report** JM  
**Update on the Education Committee**

We are putting the call out to parents to see who would like to join the Education committee. This committee will be made up of parents that are not on the governing council and will be headed by Mary-Lou. Please spread the word and try and recruit parents for this and also the parents and friends group.

I have emailed everyone today asking for your input again on the forums and to have some discussion around what the forums will consist of. Governing Council is not the place to have this discussion. It is up to us to come up with the report and to bring it here.

**Parents and Friends**

Some of the members met last week. We are going to do a diary plan of the year and next year with mapped out functions that require input from parents and how many so we can move ahead on planning these things for our parents. You can be a part of the parents and friends group without being part of the Governing Council. The more the merrier so please talk to your fellow parents.

**Principal morning tea**

Mary-Lou and I have been discussing holding a morning tea with the Principal where I will also be present. This would be an invited event for 20 parents at each morning tea. Fantastic opportunity to meet Mary-Lou and to get a feel for the staff and school on a more personal level.

**5.3.2 Finance Report – Presented by Susan Mlaco/Samantha Corns** SM

The following reports for the month ending May 2023 were tabled and discussed:

- Profit and Loss statement
- Balance sheet

May reports show a deficit of \$99,308.58 due to expenses exceeding our revenue for the month.

**Uniform – Julie**

New hooded jacket for students being supplied by Devon. New long sleeve polos on order. Colour to be decided.

**5.3.3 Facilities Report** SM  
A few minor reports on air-conditioning.

**5.3.4 Parents Affiliated Committee** JM

## Teaching and Learning

Staff throughout the term have focused on our Literacy Goal: Increase student achievement in literacy, specifically in writing.

They have used Model Texts with a minimum of one class and worked in a Professional Learning Team (PLT) across learning areas to share pedagogy, student work samples and reflect on progress using a teaching sprint tracker. Staff have also worked in subject areas to moderate samples of work and determine accuracy of grade data and assessment processes and task design.

Leaders have participated in training lead by Justin Baedar from the United States to support what is termed an Instructional Round process. Staff will trial the co-construction of rubrics to ascertain a continuum of identifiable skills that can be recognised during a classroom visit. Student Learning Area Prefects continue to participate in rounds.

The Extended Executive team have begun a process to co-construct an Instructional Framework that will provide a portal to many policies and clarification and direction to staff, students and families about quality teaching and learning across all levels of schooling at Underdale High School 7-12. The UHS Instructional Framework is guided by our purpose and vision, whilst aiming to support and strengthen these. Specifically, we aim to:

- ☑ engage all students in diverse, rich, and futures-oriented learning experiences that foster stretch, challenge and a seamless transition to life-long learning and intercultural understanding.
  - ☑ create a safe, inclusive, and caring environment that uses effective and coordinated student support services to ensure the holistic development of all students.
  - ☑ build a 7-12 culture that is focused on improvement, achievement and engagement and is characterised by collaborative and positive relationships between staff, learners, and the community.
- We are excited to share that our traffic light system is reflecting continued improvement and a growth in students exceeding expectations. We look forward to a continued focus on student achievement and engagement throughout the remainder of the year.

In Term 3 we will support staff to further develop curriculum resources in FROG and participate in training specific to their needs to do this.

Taste of Underdale High School and primary school connections We welcomed Torrensville Primary and Lockleys North Primary School students to our school for a half day experience. Students had the chance to participate in a range of activities ranging from VR Lumination, Digital technology to Physical Education, Numeracy and English classes. Our student prefects were particularly impressive in the way they communicated and organised the event confidently and with a great deal of care for our visitors. They organised a few house activities and supported staff running activities with the anxious year 5 and 6 students on the day. The main feedback we had was that sessions could be longer. Well done to our Underdale High school staff and students. This event will only develop in the future. In week 9 we are hosting four primary schools for a girls-only Futsal carnival to celebrate/promote the upcoming Women's World Cup. This is a joint venture with Fulham United with backing from Football Australia and FSA.

## School Culture

Leaders inspired by Prefect, Elisha's Underdalian image have begun to look at what it looks like to be a student, staff and leader at Underdale considering our school values, and vision statement. Our next work will be engaging the wider school community, staff, students, and families in this important work. The School Culture and Wellbeing team have been proactively working with Student Voice to engage our young people in more clubs' activities and special days of celebration. Students have worked hard to promote Health for Kids Casual Day and the Push Up challenge this term.

All staff have participated in the Inclusion and Diversity training offered by the Department for Education and will conduct a review of our Bullying and Harassment Policy as a result. The team have organised a range of visitors and experiences, including the Power Cup, SAPOL visits, Olympic Champion speaker, as well as working with leading Behaviour Management expert Dr Bill Rogers. The team are also rewarding students with House points for positive behaviours including wearing correct uniform and regularly attending school.

Mr Howard has formed an Environment Club with a number of enthusiastic students. The northern Underdale High School boundary runs in close proximity to the River Torrens. They have been communicating with local council, started composting and are now undertaking water testing. The River is the main natural drainage network for the Adelaide urban environment.

## Flinders University Roadshow

Flinders University stage a Northern Roadshow every year with up to 300 year 12 students participating from across the state. This year they have approached Underdale High School for the first ever Finders University Western Roadshow of its kind in the West! We are really excited about hosting this for all our senior school students and look forward to welcoming 300 extra SACE students from across the Western Partnership to our school for the day. Tuesday 1st August is the day and it will involve a re-shuffle of certain classes to accommodate this event.

Innovation, Research and Google for Education

We have been acknowledged for our innovations in technology, the University of Adelaide in partnership with Google for Education have selected us as a potential site for research. This partnership aside from the benefits of such an association will support professional learning for staff and students and potentially provide new devices for all our Year 8 cohort. We will provide more details next term.

**Wellbeing and Youth worker support**

Underdale has a firm commitment to the engagement of all our students and we know that their well-being is essential to this. As a school we continue to use Open Parachute in our pastoral care programs as its resources are relevant and relatable. We have two on site wellbeing leaders, and a Youth Case Manager who supports our students on Flexible Learning programs. In 2023 the South Australian Government has also provided us with a part time wellbeing practitioner who once appointed will start in term 3. We have also recently appointed a youth worker once a week from Your Dream, who can support the year level team with students in need. Here at Underdale we now also support on - site graduating psychologists, who provide additional support and case management.

**EMS/FROG Pilot**

We continue to work with the DfE to improve the functionality of our learner management system. Please continue to use email or phone the school if your student is absent. All families should be able to access the mid-term traffic light reports and will receive reports at the end of term as well as ongoing communication. If you cannot access this resource please contact IT and they can support you to have access. The process of managing this change is time consuming and we thank everyone for their patience.

**Career Expo and Course Counselling**

Prior to the Flinders University Roadshow, the school will host a career Expo for a range of providers and businesses to showcase potential careers. We encourage families to attend. Younger students can benefit from the Expo, especially as they begin the process of subject selection for 2024. Often students can be confused about the connection between school and their future lives. Identifying potential career pathways can help students focus and commit to schooling because they learn to recognise the purpose and application for their learning here. The Expo will be held Monday July 30th, 2pm – 6pm in our Creative Arts building

Thank you for your ongoing support,  
Mary-Lou

<b>7</b>	<b>Items for Decision/Discussion</b>	
<b>7.1</b>	Harvard University strategies for engaging meetings	MM
<b>7.2</b>	Governing Council – Annual Conference Prepare for Term 2 2024 after AGM. Form sub groups after this.	MM
<b>8</b>	<b>AOB</b> Microwaves Microwaves were removed by groundskeeper. Students were turning microwaves on full heat with nothing in them. In 2022 there was a fire started.  FROG/EMS attendance – Sean Cummins lead of ICT. Attendance issues are being raised and looked at by the department. All complaints are raised and taken seriously. We need to identify the main causes so they can create fixes.	
Next Meeting Close	<b>Tuesday 8<sup>th</sup> August 2023 6:00pm</b>	