



Term 4 Week 8

Governing Council Minutes/Agenda

(These minutes become the agenda for the next meeting plus additional items.)

Tuesday Week 8 – 30/11/2021

David Harriss – Principal

Susan Mlaco – Business Manager/Finance Committee

Nicole Musci - Minutes

Sophie Pyromallis – Uniform Committee

Lauren De Bono – Student Voice

Cornel Trifu - Teacher

Zoi Papafilopoulos – Community Member

Megan Harris – Community Member

Judy Masters - Community Member

Sarah (Chan Yee Lai) – SAASSO Representative

Ross Boucher

Puja Uppal

Samantha Corns

Mark Zigoronikos

Julie Busutil

Sally Bagnato

Helen Carroll-Welsh

Shazia Choudhry

Tammy Markou

Janet O’Sullivan

Mata Panagiotidis

Ferial Shabibi

Chloe Venning

Arshdeep Ishar

Chairperson / Facilities

Deputy Chair / Parent

Treasurer / Parent

Secretary / Parent

Uniform / Parent

Parent

Parent

Parent

Parent

Parent

Parent

Parent

Student Voice Rep

Student Voice Rep

We would like to acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Minute No	Minute	Action
1	Welcome & Apologies	RB
1.3.1	Apologies: Lauren	RB
1.3.2	Welcome: Jenny	RB
2	Minutes Approved	
2.3.1	Moved: Sophie Seconded: Megan Passed/Adjustment made	SM
2.3.2	Adjustment(s)	SM
3	Business Arising from previous Minutes	
3.31		DH DH
4	Correspondence	
4.3.1	Report from Mark	Mark
	No report	Sarah
4.3.2	SAASSO report from Sarah	
	No report	
5	Reports	
5.3.1	Student Voice Report	
	No report	
5.3.2	Uniform Report	JB
	Uniform Report – Governing Council 30 November 2021	

Stock Levels:

Current Stock Levels and Supply of Uniforms for the 2022 school year.

Orders in term 4 are higher, as predicted, because of the Year 7 and 8 intake, however, individual families are ordering a number of uniform pieces, more than is usual. The first large shipment which was due to arrive earlier in November has been delayed, and still not arrived in Australia, due to overseas Covid-19 lockdowns and another large shipment of the dress has been delayed, now due in mid January. At this stage there is no way to predict shipping delays, and Devon will have an update in mid December of estimated dates of arrival. Devon are working through Air Freight for urgent items, however, this is too costly to arrange with all levels of stock. Attached is a stock level report – including outstanding customer orders. Of the biggest concern is the polo shirt, which has 15 outstanding customer orders.

Sizing:

After an enquiry as to the “true sizes” of the uniform, it is reported the pants, shorts and dress reflect their “true size” in line with industry standards. For example, the pants sold as a 10 in the uniform shop reflect the same measurements as a pair of size 10 pants that can be purchased from fashion outlets.

The skirt, however, does not reflect the industry standard measurements. After the feedback provided by Underdale High, the current size 12 will be a size 8, 14 will be a 10, 16 will be a 12 and so forth. In other words all sizes will move down by 2. The new measurements and accompanying labelling will be reflected when new stock is purchased by Devon, sometime in 2022.

5.3.3 Finance Report – Presented by Susan Mlaco SM

October reports

The following reports for the month ending October 2021 were tabled and discussed:

- EDSAS Governing Council Report
- Profit and Loss statement
- Balance sheet

In October we had a deficit of \$165,209.42, this was attributable to the global budget revenue being \$104,078 less than budgeted, non budget expenditure was \$48,936 over budget (predominantly due to our holding accounts) and parent contribution revenue was \$14,370 less than budget.

Polling result: 64 for and 24 against

5.3.4 Facilities Report SM

Order of new electronic sign for the front of the administration building has gone through. Still obtaining quotes from landscapers for the new year 7 learning area at the front and still waiting for one more quote on the refurbishment of the administration canopy.

6 Principals Report DH

6.3.1 David thanked the Governing Council for their wonderful support over the last 6 years as Principal and acknowledged the importance of parental involvement in the school through the Governing Council. He then reflected on the changes to the school over the 16 years he has been a member of the Underdale High School Community, and his great expectations around the school's growth into the future.

7 AOB

7.8.1 Uniform contract expiring July 2022. Begin formal procurement process. SP

7.8.2 Pupil free days for 2022 SP

- 31st January - Term 1 Week 1
- 11th March – Term 1 Week 6
- 10th June – Term 2 Week 6
- 4th November - Term 4 Week 3
- School Closure Day**
- 5th September – Term 3 Week 7

7.8.3 Janet O'Sullivan - Resignation

Next Meeting

AGM Monday 7th February @ 6:00pm
Tuesday 15th February 2022 6:00pm
 pm

Close