



## Term 2 Week 8

### Governing Council Minutes/Agenda

(These minutes become the agenda for the next meeting plus additional items.)

#### Tuesday Week 8 – 15/06/2021

David Harriss – Principal  
Susan Mlaco – Business Manager/Finance Committee  
Nicole Musci - Minutes  
Sophie Pyromallis – Uniform Committee  
Lauren De Bono – Student Voice  
Cornel Trifu - Teacher  
Zoi Papafilopoulos – Community Member  
Megan Harris – Community Member  
Judy Master - Community Member  
Sarah (Chan Yee Lai) – SAASSO Representative

Ross Boucher	Chairperson / Facilities
Puja Uppal	Deputy Chair / Parent
Samantha Corns	Treasurer / Parent
Mark Zigoronikos	Secretary / Parent
Julie Busutill	Uniform / Parent
Sally Bagnato	Parent
Helen Carroll-Welsh	Parent
Shazia Choudhry	Parent
Tammy Markou	Parent
Janet O’Sullivan	Parent
Mata Panagiotidis	Parent
Ferial Shabibi	Parent
Chloe Venning	Student Voice Rep
Arshdeep Ishar	Student Voice Rep

We would like to acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Minute No	Minute	Action
<b>1</b>	<b>Welcome &amp; Apologies</b>	RB
1.8.1	Apologies: Mata, Zoi, Arshdeep, Chloe, Helen & Julie (will be late)	RB
1.8.2	Welcome: Special Guest, Sue George-Duif, Education Director – on TEAMS, Betty Livaditis - attending in Zoi’s absence)	RB
<b>2</b>	<b>Minutes Approved</b>	
2.8.1	Moved: Julie Secinded: Sarah Passed/Adjustment made	SM
2.8.2	Adjustment(s)	SM
<b>3</b>	<b>Business Arising from previous Minutes</b>	
3.8.1	Principal Panel – Selection Process – Sue George-Duif. Via TEAMS Briefing on selecting Principal for Underdale High School. David tenure finishes at the beginning of 2022. Position will be advertised externally to select a new Principal. Position will be a 5-year tenure with the possibility of another 5-year tenure being offered. Standard J&P template will be used to allow consistency and transparency. Applicants will have 3 weeks to address the selection criteria. Panel consist of Sue, an elected governing council representative, AEU rep and they will advise who they would like to represent and a peer representative - another principal from another school on the same level or higher. Governing Council rep will need to meet, work through the criteria, read all the applications and judge them against the criteria. A shortlisting meeting will then be planned, and interviews and referees will then be organised. A candidate will then be nominated. Everything that is discussed during the panel needs to remain confidential. Sue will then manage all communication during the process.  Governing Council to notify Sue of nominated committee member that will be participating on the panel by the end of Week 10 Term 2 at the latest to allow for time to organise meetings etc. Position will more than likely be advertised by the end.  Nicole will email all Governing Council members seeking nominations to be on the panel. Once nominations have been received, a vote will be held to make a decision.	SGD
<b>4</b>	<b>Correspondence</b>	
4.8.1	Report from Mark No report	Mark
4.8.2	SAASSO report from Sarah No report	Sarah

<b>5</b>	<b>Reports</b>	
<b>5.8.1</b>	<b>Student Voice Report</b> <b>No report</b>	
<b>5.8.2</b>	<b>Uniform Report</b> No May Sales report received at this point.  <b>Feedback from Devon below:</b> A past parent of UHS and Governing Council Parent is now employed by Devon. See email below: Hello Sophie I have just started my new job at - can you believe it? - Devon clothing and I wanted to email you and pass on some positive feedback about Underdale as I think Underdale can be very proud. During my training a staff member told me that Underdale is the best school to deal with, the kids and parents as are always so polite and nice and don't get angry with any delays to orders. I - of course - took credit after 5 years on the uniform committee. Keep up the good work Hilary Disley	JB
<b>5.8.3</b>	<b>Finance Report – Presented by Susan Mlaco</b> The following reports for the month ending May 2021 were tabled and discussed: <ul style="list-style-type: none"> <li>• EDSAS Governing Council Report</li> <li>• Profit and Loss statement</li> <li>• Balance sheet</li> </ul> <p>The favourable variance of \$337,059.71 is mainly attributable to the FFE income received of \$500,000 and a debit of \$100,000 from the Department for ICT support and \$60,000 due to holding accounts.</p> <p>Our Resources Plan to be tabled and approved by Governing Council. Tabled to accept plan. Moved: Julie Seconded: Sally – ALL in favour.</p> <p>Bad debts to be written off totalling \$2,302 Moved: Ross Seconded: Samantha – ALL in favour.</p> <p>Note: Go Fund Me – Note to Governing Council a family has received this funding which the school is holding to cover future student education costs.</p>	SM
<b>5.8.4</b>	<b>Facilities Report</b> <b>No report</b>	
<b>6</b>	<b>Principals Report</b>	DH
<b>6.8.1</b>	<b>Annual Report -</b> No report	
<b>6.8.3</b>	<b>Site Improvement Plan –</b> We are well on track, learning area leaders and teams are working well to achieve our performance indicators. Learning Literacy, English and Maths we are seen as innovators with our performance in many of the partnership innovations..	
<b>6.8.2</b>	<b>Building Works –</b> Well on track, should finish 2 months earlier than predicted. We should have carpark, resilience corridor and admin building back by the beginning weeks in Term 3. Students are really enjoying our new classrooms and spaces.	
<b>7</b>	<b>AOB</b>	
<b>7.8.1</b>	<b>Bullying Prevention Policy</b> Has been updated. Moved: Sally Seconded: Ferial – All in favour	
<b>7.8.2</b>	<b>Mobile Phone Policy</b> Underdale High School has a no mobile phone policy in the classrooms. The Department has asked all schools to do this, however we already have this in place, but we have had to add certain parts to our policy. Nothing has changed to what we already had in place; we have just ‘juggled’ information around to suit the new guidelines from the Department. Amended Personal electronic device policy.	

Members reminded that email communication with parents is the best way of communicating with staff.  
Moved: Judy  
Seconded: Samantha – All in favour.

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Next Meeting	<b>Tuesday 3<sup>rd</sup> August 2021 6:00pm</b>
Close	<b>7:30pm</b>