



Term 1 Week 3

Governing Council Minutes/Agenda

(These minutes become the agenda for the next meeting plus additional items.)

Tuesday Week 3 – 15/02/2022

Mary-Lou Michael – Principal
Susan Mlaco – Business Manager/Finance Committee
Nicole Musci - Minutes
Sophie Pyromallis – Uniform Committee
Lauren De Bono – Student Voice
Cornel Trifu - Teacher
Zoi Papafilopoulos – Community Member
Megan Harris – Community Member
Judy Masters - Community Member
Sarah (Chan Yee Lai) – SAASSO Representative

Ross Boucher	Chairperson / Facilities
Puja Uppal	Deputy Chair / Parent
Samantha Corns	Treasurer / Parent
Mark Zigoronikos	Secretary / Parent
Julie Busutill	Uniform / Parent
Sally Bagnato	Parent
Helen Carroll-Welsh	Parent
Shazia Choudhry	Parent
Tammy Markou	Parent
Janet O’Sullivan	Parent
Mata Panagiotidis	Parent
Ferial Shabibi	Parent
	Student Voice Rep
	Student Voice Rep

We would like to acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Minute No	Minute	Action
1	Welcome & Apologies	RB
1.3.1	Apologies: Cornel,	RB
1.3.2	Welcome: Mary-Lou Michael - Introduction	RB
2	Minutes Approved	
2.3.1	Moved: Sam Seconded: Judy Passed/Adjustment made	SM
2.3.2	Adjustment(s)	SM
3	Business Arising from previous Minutes	
3.31		DH DH
4	Correspondence	
	No correspondence	
4.3.1	Report from Mark	Mark
	No Report	Sarah
4.3.2	SAASSO report from Sarah	
	No Report	
5	Reports	
5.3.1	Student Voice Report	
	No Report	
	School nominations for Student Voice and Sports Captains are open. The nominations will be finalized in Week 4 and a planning day in Week 5 is being organise.	
5.3.2	Uniform Report	JB
	Devon Stock level. There are some items experiencing major delays. Casual ladies pants and shorts are on back order. Reminder to families that business black pants/shorts can be worn to School. Supply is in SA we just need to get it delivered to families. Zipped collared jacket in size 12 is on backorder x 10, hopefully these will be sent shortly. Uniform contract procurement. Julie and Peter and working with Sophie on this. All documents are up to date. Once we receive a list of suppliers from July 2022, we will inform the Governing Council. The pop-up shop over the Summer holidays at Henley Beach was a huge success – currently planned to close the end of February. Devon are trying to secure a permanent location in the Western District. Student Voice once formed will run the 2 nd hand uniform shop once a week. Planned donation drive to be organised for the end of 2022 to encourage year 12s students to kindly donate their uniforms to our 2 nd hand shop by donating back to Underdale High School.	
5.3.3	Finance Report – Presented by Susan Mlaco	SM
	December 2021 reports	
	The following reports for the month ending December 2021 were tabled and discussed:	

- EDSAS Governing Council Report
- Profit and Loss statement
- Balance sheet
- End of Financial Year Budget Vs Actual Analysis

UHS budgeted for a deficit of \$687,705.50 but revenue for the year was \$1,000,627.80 over what budgeted. This meant that the site only had a small \$12,095.13 deficit for the whole year. The reason the big difference in revenue was \$750,000 received for Capital works and the front of the School. We also received \$118,060.66 more from the Department in Discretionary funding.

2022 Financial delegations were presented and approved.

5.3.4 Facilities Report SM
We are waiting on 2 more quotes for the front landscaping of the school.
Blinds are being installed in Home Ec area.
We are refurbishing pin up and white boards around the school.

6 Principals Report DH

6.3.1 Annual Report Update
Annual Report will be emailed to all Governing Council members.

COVID updates
Masks are required. Mary-Lou will send a formal letter to all families in our School Community reminding them of the importance as directed by DfE on mask wearing, this also helps us protect our vulnerable students, Teachers and the community.
UHS are tracking and recording Covid cases. Week 5 onwards at this stage we are able to open to the Public.

Events and Planner UHS
Sports Day is planned to go ahead 1st March.
11th march is a Pupil Free Day.
Acquaintance night in Week 6 for Year 7-9 also the AGM is being held 6:00pm – 7:00pm, and Year 10-12 is 15th march.
Mary-Lou Michael will communicate with the Families at UHS to give some insight about what we do at UHS regarding Students Wellbeing and Curriculum and Pedagogy overview.

AGM preparation required
Roles and Tenures. AGM meeting is the forum for discussions.

7 AOB

7.1 Clarification of Roles and Timeframes – To be discussed at AGM
Parents and Friends nominations to be on Committee to Mary-Lou or Nicole. We are looking at linking a nomination form on our School website – stay tuned.

Covid at UHS – DfE requires UHS to notify by letter to any families that have been identified as a close contact. If a family receives notification that their child has been identified as a Classroom Contact the child is able to attend School as long as they have no symptoms. If a child is unwell they are to remain at home and get a Covid test. Classroom Contact is anyone who has more than 15 minutes in a room with a positive covid case. This does not include walking to class in hallways or in the outdoor areas as this cannot be monitored. Locker space areas are linked to Home Groups.
We do not notify the whole School community only direct contacts working with the guidelines and advise issued by the Department for Education.
Students and Staff are required to wear masks.



Next Meeting Close **Tuesday 22nd March 2022 6:00pm**