

POLICY AGREEMENT LAPTOP PROVIDED BY SCHOOL – 2020

STUDENT AGREEMENT

- I have read and understand the POLICY AND PROCEDURES FOR LAPTOP PROVIDED BY SCHOOL
- I understand that non-compliance with this policy may result in some, or all the sanctions referred to in the above policy.

Student Name: _____
(PLEASE PRINT)

Student Signature: _____ Date: ___ / ___ / 2020

PARENT / GUARDIAN AGREEMENT

- I have read and discussed the Student Laptop Policy and Procedures with my child and I am aware of their obligations in regard to appropriate computer use at Underdale High School.
- I understand that failure of my child to comply with the agreement could result in the Behaviour Management Policy of the school being applied.
- I understand that the laptop will be issued once this Policy Agreement and payment of \$100 (per year) have been submitted to Underdale High School.
- I understand that a laptop provided by school needs to be returned when a student leaves school or at the end of school year.
- I understand that any costs associated with repairs or replacement of ICT equipment by Underdale High School whilst in the care of my child may incur a \$400 excess fee, whenever the equipment needs repairs or replacement, borne by me as the Parent / Caregiver.
- I understand where payment incurred by the above reason, is not made by the due date then action will be taken in line with the school's Debt Management Recovery Policy.

Parent / Guardian Name: _____
(PLEASE PRINT)

Parent / Guardian Signature: _____ Date: ___ / ___ / 2020

***Please return this completed agreement form to the Finance Officer
Students will not be issued with a laptop until this form and the fee have been received by the school***

OFFICE USE ONLY

Laptop Name: _____ Laptop Barcode: _____

Date Provided: ___ / ___ / 2020 Laptop Serial Number: _____ YouAudit #: _____

IT Staff member: _____ Finance Officer: _____

Amount Paid: _____ Payment Date: ___ / ___ / 2020